

**HOUSING AUTHORITIES RISK RETENTION POOL
BOARD OF DIRECTORS MEETING
Embassy Suites, 7900 NE 82nd AVE, Portland, OR 97220
Thursday, October 16, 2025
8:00 AM**

AGENDA

I. CALL TO ORDER – RENEE ROOKER, PRESIDENT

II. INTRODUCTIONS/ROLL CALL

III. APPROVAL OF THE AGENDA AS POSTED

IV. PUBLIC COMMENTS

The Open Public Meetings Act (OPMA) governs public access to meetings held by public agencies. Specifically, RCW 42.30.240 outlines the requirements for public comment. This time is reserved for members of the public to address the Board of Directors related to matters of HARRP on or off the agenda. Unless permitted by law, no steps can be taken regarding items not listed on the agenda. Comments will be limited to three minutes per person and 15 minutes in total.

V. CONSENT CALENDAR

- A. Board of Directors' Meeting Minutes – June 5, 2025
- B. Accounts Payable Check Log,
 - 1. General Warrants and Claims Payments from 05/16/2025 to 09/30/2025
- C. Investment Advisors Compliance Statement
- D. Treasurer's Certification
- E. Interim Financial Statements as of August 31, 2025
- F. Pool Growth Statistics
- G. Health Benefits Renewal
- H. Last Day of Work Policy

Recommendation: Staff recommends that the Board of Directors approve the Consent Calendar.

VI. ACTION ITEMS

- A. Procure Risk Management Information System – Robin Cox
Recommendation: Staff recommends the Board approve the purchase of Origami as the new Synchronous RMIS.
- B. 2026 General Liability and Property Reinsurance Quotes – Courtney Giesseman
Recommendation: Staff recommends the Board of Directors approve and adopt the proposed 2026 reinsurance program structure and rates as presented.

- C. 2026 Actuarial Report Analysis and Rate Recommendation – Susan Dunham
Recommendation: Staff recommends the HARRP Board of Directors review and approve the actuarial report and indicated rate recommendations for 2026.
- D. 2026 Meeting Schedule – Karen Fallows
Recommendation: Staff recommends the Board of Directors approve the 2026 Board Meeting dates as proposed.
- E. Boiler and Machinery Coverage Quote – HSB
Recommendation: Staff recommends the Board of Directors approve the 2026 Hartford Steam Boiler insurance quote at the rate of \$.003 per \$100 TIV.

Break 10 minutes

VII. MANAGEMENT REPORTS

- A. Risk Management & Underwriting – Cindy Steele
- B. Claims Management – No presentation
- C. Finance – No presentation
- D. Executive Director – No presentation

VIII. INFORMATIONAL ITEMS

- A. Propose Additional Staffing – Karen Thesing
- B. 2026 Budget Planning – Jesse Kinney

IX. CLOSED SESSION

A governing body may hold an executive session only for specified purposes, which are identified in RCW 42.30.110(1)(a)-(m), and only during a regular or special meeting. Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.

Executive Session Purpose: To consider the appointment, performance evaluation, discipline, dismissal, or release of a public employee.

Position Under Discussion: Executive Director

X. PRESIDENT’S REPORT – RENEE ROOKER, PRESIDENT

XI. ADJOURNMENT

Upcoming Regular Meetings

Board of Directors – 12/11/25

AMERICAN WITH DISABILITIES ACT: The Housing Authorities Risk Retention Pool conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodations, in order to participate in a public meeting of the Housing Authorities Risk Retention Pool, shall be made to Karen Thesing, Executive Director, Housing Authorities Risk Retention Pool, 4660 NE 77th Ave., Suite 310, Vancouver, WA 98662, 360-574-9035.